



HARVARD SEWER & WATER COMMISSIONS

MINUTES

Wednesday, December 18, 2013
Town Hall Meeting Room

Cindy Russo, Chair *Kyle Hedrick* *Rick Maiore*

Present

Commissioners: Cindy Russo; Kyle Hedrick, Rick Maiore

Others: Tim Bragan, Town Administrator; Paige O'Brien

The meeting was called to order by Ms. Russo at 9:10 a.m.

Review & Approve Minutes of

- **11/20/2013** – Mr. Hedrick moves to accept as amended. Mr. Maiore seconds. Vote, aye, unanimous

Review Pending Applications for Connection Permits

- No applications to review.

Consider Any Issues Relating to Connections

- 28 Fairbank – Magrath; the property owner plans to use approximately 1000 square feet in their detached barn to construct an in-law apartment. The barn currently has a cesspool and the Commission would like the owner to connect everything or abandon the cesspool prior to approval for connection to his house.
- 18 Fairbank Street – Carley; a meeting with Mr. Carley, Mr. Hedrick, Mr. Bragan and Health Inspector Ira Grossman has been set for January 2.

Town Administrator's Report & Update

Mr. Bragan reports that there are currently 9000 gallons being used daily. Mr. Bragan will bring a list of updated connections to next meeting.

Review Pending Applications for Drain Layer's Licenses

- No applications to approve.

Consider Waiving Increased Fees for Applicant's Participating in HBOH Loan Program

Ms. Russo states that the Commission has authority under statute to grant abatements. She recommended that the Commission entertain written fee abatement requests from applicants who have been approved for the Community Septic Management Program and apply for connection in a timely manner. The reduction would be half the 2014 connection rate (\$1000) and a waiving of the inspection fee. Mr. Hedrick moved to accept this recommendation. Mr. Maiore seconds; vote, aye, unanimous.

DigSafe

The Commission worked to complete the application. Mr. Bragan will contact First Class, the town's email provider, to set up an address for notifications. The next step is map conception.

Water Commission

➤ **Rules & Regulations**

Discussion tabled until next meeting.

Ms. Russo motioned to adjourn at 9:25 a.m.; Mr. Hedrick seconds; vote aye, unanimous.

The next scheduled meeting is Wednesday, January 8, 2014
9 a.m. in a location to be determined.

Respectfully submitted by Paige O'Brien